



# Pinal County

## School Office

Supporting Schools, Shaping Tomorrow

### MINUTES

**MARY C O'BRIEN ACCOMMODATION DISTRICT  
REGULAR MEETING AGENDA  
THURSDAY, AUGUST 28, 2025  
MARY C. O'BRIEN ELEMENTARY – PD TRAINING OFFICE  
11a.m.**

**A. CALL TO ORDER**

*The meeting was called to order at 11:59a.m. by our Governing Board, Jill Broussard. Those in attendance were Pinal County School Superintendent and Governing Board member Jill Broussard; Mary C. O'Brien Accommodation District Superintendent Ector Rodriguez; Chief Deputy Tonya Taylor; Business Manager Sherree Ramirez; and Associate Superintendent of IT, Peter Lin.*

**B. CALL TO THE PUBLIC**

*A call to the public was made, but there were no members of the public in attendance.*

**C. PLEDGE OF ALLEGIENCE**

*Pinal County School Superintendent and Governing Board member Jill Broussard led the group in the Pledge of Allegiance.*

**D. CONSENT AGENDA (*Action Required*)**

- **Approval of Minutes**
  - i. May 8, 2025
  - ii. June 26, 2025
  - iii. July 14, 2025
- **Ratification of Payroll Vouchers #22-27 and #102**
- **Ratification of Payables Voucher 2024/2025 # V9544-#V9554, 2025/2026 #V#9600-#V9604**
- **Ratification/Approval of New Hires**
  - i. Jesse Tirado – Mechanic Assistant – July 24, 2025
  - ii. Sarah Meschede – Bus Driver – July 29, 2025
  - iii. Nadia Gaspar – Paraprofessional – effective July 29, 2025
  - iv. Yvette Stewart – Bus Driver – effective July 7, 2025 (rehire)
  - v. Amelia Fawley – Bus Driver – effective August 21, 2025
- **Acceptance of Resignations, Terminations & Retirements**
  - i. Resignation – Mechanic Assistant, Arnold Emerson – July 2, 2025

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- ii. Resignation – Attendance Clerk, Evangelina Cardenas – May 28, 2025
- iii. Resignation – Nurse, Sonya Martinez – August 7, 2025
- iv. Termination – Bus Driver, Sarah Meshede – August 5, 2025
- v. Termination – Bus Driver, Yvette Stewart – July 22, 2025

- **Acceptance of Donations**

- i. CapFi Consulting – donation of 15 - \$15 (\$225) gift cards for wellness clinic participants raffles.

*Mrs. Broussard approved the consent agenda as presented.*

**E.**

**NEW BUSINESS (Action Required)**

- Approval of First Reading of Policy Advisory 876-905

*Mrs. Broussard approved.*

- Approval of First Reading of Policy Advisory 906-908

*Mrs. Broussard approved.*

- Approval of First Reading of Policy Advisory 909-914

- i. Policy EB - Environment and Safety Program, the district does not receive safety funding or use RSO on any school campus and will keep current policy
  - ii. Policy GCQF – Discipline, Suspension and Dismissal of Professional Staff Member, option A by policy

*Mrs. Broussard approved.*

- Approval of First Reading of Policy Advisory 915-916

*Mrs. Broussard approved.*

- Approval of Second Reading and Adoption of Policy Advisory 819-862

*Mrs. Broussard approved.*

- Approval of Second Reading and Adoption of Policy Advisory 863-865

*Mrs. Broussard approved.*

- Approval of Second Reading and Adoption of Policy Advisory 866-875

- i. CBI Evaluation of Superintendent – CBI-EA

*Mrs. Broussard approved.*

- Ratification of 25/26 Wage Notice

- i. Mechanic Assistant, Jesse Tirado
  - ii. Paraprofessional, Nadia Gaspar

*Mrs. Broussard ratified approval.*

- Ratification of Change of Status

- i. Danelle Miller – Attendance Clerk, Villa Oasis effective July 22, 2025

**Jill Broussard**, Pinal County Superintendent of Schools | [jbroussard@pinalcso.org](mailto:jbroussard@pinalcso.org)

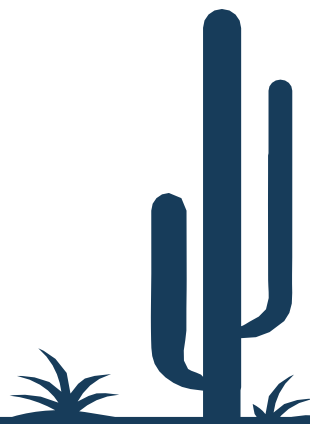
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- ii. Eugene Metz – Temporary Mechanic Assistant effective July 7-23, 2025

*Mrs. Broussard ratified approval.*

- Approval of designating Edward Don & Company Holding LLC as a sole source vendor for the removal and reinstallation of kitchen equipment.

*Mrs. Broussard approved.*

- Approval of First Reading of Policy GCCG to reflect updates to usage limits, donation deadlines, and eligibility requirements and periods. Employees may now use a maximum of four weeks per school year.

*Mrs. Broussard approved.*

- Approval of Inventory Report Disposal
  - i. 2004 Chevy Van – VIN#1GNDX03E54D235732 - #1 Scrapped/Disposal
  - ii. 2007 Ford Van – VIN#1FMZA51267BA24924 - #1 Scrapped/Disposal
  - iii. 2009 Ford Van – VIN#1FAHP35N09W159962 - #1 Scrapped/Disposal
  - iv. 1996 Plymouth Van – VIN#1P4GP44R6TB499644 - #1 Scrapped/Disposal
  - v. School Bus #14 – Obsolete, used for trade in
  - vi. Fleet Vehicle 2009 Tag #G964J6 - Obsolete, used for trade in
  - vii. Fleet Vehicle 2012 Tag G486JN - Obsolete, used for trade in

*Mrs. Broussard approved.*

- Approval of Out of State Travel
  - i. Andrea Alvarado - Washington DC Trip, October 4 – October 8, 2025
  - ii. Michelle Gonzalez – AASPA Nashville, TN – October 6 - October 11, 2025

*Mrs. Broussard approved.*

- Ratification of fundraisers for MCOB Arizona Club. These are standing fundraisers that will run through the entirety of the school year.
  - i. Weekly healthy snack sales
  - ii. Non-Uniform Fridays
  - iii. Marquee Messages-pending installation of new screen

*Mrs. Broussard ratified approval.*

- iv. Approval of 25/26 Mary C. O'Brien Elementary School Officers
  - 1. Millie Nevitt, President
  - 2. Mario Miranda, Vice President
  - 3. Diem Solis, Secretary
  - 4. Lauren Schultz, Treasurer

*Mrs. Broussard approved.*

### F. ADMINISTRATIVE REPORTS AND PRESENTATIONS *(Information)*

- Student Activity Minutes

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- Administrative Reports presented at Cabinet detailing student enrollment, current events, student council meeting minutes, highlights, fundraisers, and events to come.

*Administrative Reports were presented at the Cabinet Meeting and are attached.*

**G. INFORMATION ONLY ITEMS** *(The Board will not propose, discuss, or take legal action during the meeting.)*

*Mrs. Broussard acknowledges informational items.*

**H. CONSIDERATION AND ACTION REGARDING GOVERNMENT PROCUREMENT ALLIANCE (1GPA) (Action Required)**

- **Determination: Board Recommendation for Contract Award**
  - Student Financial Educational Programs, RFP 25-12P
    1. iGrad LLC
    2. Students of Wealth Inc. dba Goalsetter
    3. Wekeza Holdings, Inc.
  - Grant Consulting and Other Research Services, RFP 25-14P
    1. Anese & Associates LLC
    2. GrantSmiths
    3. Innovative Funding Partners
    4. Public Health Management Corporation
    5. Sikich LLC
    6. The Ferguson Group LLC
    7. The Ferguson Group LLC
    8. Witt O'Brien's LLC

*Mrs. Broussard approved.*

- **Determination: Offeror's Proposal and Contract Acceptance**
  - Financial Educational Programs RFP#25-12P
    1. iGrad LLC, #25-12P-01
    2. Students of Wealth Inc. dba Goalsetter, #25-12P-02
    3. Wekeza Holdings, Inc., #25-12P-03

*Mrs. Broussard approved.*

- **Determination: Executive Summary**
  - Student Financial Educational Programs RFP#25-12P

*Mrs. Broussard approved.*

- **Determination: Contract Extension/Amendment**
  - Fencing Products & Services #22-12P
    1. AA Anchor Fence Inc. dba Associated Fence

**Jill Broussard**, Pinal County Superintendent of Schools | [jbroussard@pinalcso.org](mailto:jbroussard@pinalcso.org)

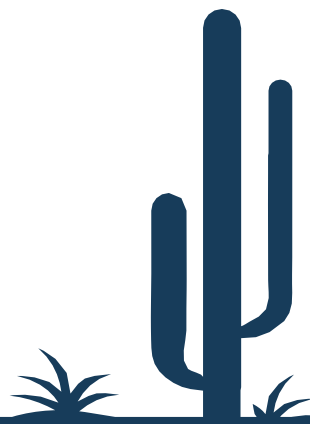
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- 2. Biddle & Brown Fence Co LLC
- 3. Phoenix Fence Company
- Project Management and related Services #24-12P
  - 1. Arcadius US Inc.
  - 2. Chermack Consulting Group LLC
  - 3. Estimating Plus LLC
  - 4. Facility Management Group LLC
  - 5. Kitchell/CEM Inc.
  - 6. Nations Group LLC
  - 7. NAVIGATE Building Solutions LLC
  - 8. Red Tree Consulting LLC
  - 9. Schoolhouse Construction Services LLC
  - 10. SitelogIQ Inc.
  - 11. The H2 Group LLC
  - 12. JS Waltz Construction dba Waltz
- Asphalt products and Services #22-15P
  - 1. Cactus Asphalt
  - 2. Copper State Pavement Inc.
  - 3. Roadrunner Paving & Asphalt Maintenance Inc.
  - 4. Sunland Asphalt & Construction LLC
  - 5. Weems Asphalt LLC
- Architectural Services #23-18P
  - 1. ADM Group Inc.
  - 2. Architechnology Inc.
  - 3. Associated Architects Inc.
  - 4. BWS Architects
  - 5. COLE Architects
  - 6. DFDG Architects
  - 7. DLR Group Inc.
  - 8. GH2 Architects LLC
  - 9. Orcutt Winslow
  - 10. Red Tree Consulting LLC
  - 11. Robert Polcar Architects Inc.
  - 12. SPS+ Architects LLP
  - 13. Swaim Associates Ltd
  - 14. Wilson & Company Inc. Engineers & Architects
  - 15. Winslow and Partners LLC
- Professional Consulting Services #23-02P
  - 1. Applied Economics LLC
  - 2. Avix Accounting LLC

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3. CW Payne Accounting LLC
4. Gauge Precision Consulting LLC
5. Heinfeld, Meech & Co
6. Public Knowledge LLC
7. Sunny Path Associates LLC
8. TRUE Professionals LLC

*Mrs. Broussard approved.*

- **Determination: Multiple Award**
  - Student Financial Educational Programs RFP#25-12P
    1. iGrad LLC
    2. Students of Wealth Inc. dba Goalsetter
    3. Wekeza Holdings, Inc.
  - Grant Consulting & Other Research Services RFP#25-14P
    1. Anese & Associates LLC
    2. GrantSmiths
    3. Innovative Funding Partners
    4. Public Health Management Corporation
    5. Sikich LLC
    6. The Ferguson Group LLC
    7. The Hanover Research Council LLC
    8. Witt O'Brien's LLC

*Mrs. Broussard approved.*

**I. CONSIDERATION AND ACTION REGARDING ACCEPTANCE OF BID(S)  
FOR MCOB PURCHASES (*Action Required*)**

*There were no bids for consideration.*

**J. ADJOURN**

*Mrs. Broussard adjourned the meeting at 12:08 p.m.*

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*Jill M. Broussard, Governing Board  
Mary C. O'Brien Accommodation District*

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